

COMMISSION MEETING MINUTES

Indiana Fire Prevention and Building Safety Commission

Government Center South
402 West Washington Street
Indianapolis, Indiana 46204
Conference Room B

January 3, 2008

1. Pursuant to IC 22-12-2-6, the Indiana Fire Prevention and Building Safety Commission's regular monthly meeting was opened by Chairman David Hannum at 9:04 a.m. January 3, 2008.

- (a) Commissioners present at the Commission meeting:

Diana M. H. Brenner
Michael Christoffersen
Michael Corey
Howard W. Cundiff, Vice-Chairman, representing the Commissioner, Department of Health
Kevin Goeden, representing the Commissioner, Department of Labor
David Hannum, Chairman
John Hawkins
M. Burke Jones
Ted Ogle
James Ridley

Commissioners not present at the Commission meeting:

Jay Gore

- (b) The following departmental and support staff were present during the meeting:

Agency Support Services, Legal and Code Services
Mara Snyder, Director, Legal and Code Services
William Teegarden, Executive Administrative Law Judge
John Haines, Code Specialist
John Hibner, Code Specialist
Raleigh Kouns, Code Specialist
Bob Robinson, Code Specialist
Beth Sutor, Secretary

2. **Old Business.**

Chairman Hannum called for any corrections or a motion to approve the minutes of the December 4, 2007 meeting as distributed. Commissioner Hawkins noted that on page 3, item 19 should have the E changed to a 3 and on page 4, item 26 noted an exception, but the applicant didn't comply with visible stair requirements. A motion to approve the minutes as corrected was made by Commissioner Ogle and seconded by Commissioner Jones. It was voted upon and carried.

3. **Variances.**

Tabled Variances.

The proponent for Variance 07-11-34, K & M Holdings, Lebanon, requested the variance be tabled until February. Commissioner Christoffersen moved to table with the second by Commissioner Ridley. It was voted upon and carried. Variance 07-12-3, Delanys Shoppe Noble West Shoppes, Noblesville, had no proponent available for questions, but Mara Snyder had received word that the owner, Dan Larson, was having car trouble but would be attending and could be heard later in the meeting if the Commission agreed. Commissioner Ogle moved to table with the second by Commissioner Corey. The proponent for Variance 07-12-20(d) Indiana Convention Center Expansion, Indianapolis, had submitted a letter requesting the variance to be tabled for one month. Variance 07-12-28(a)(b)(d)(e) Cosmopolitan on the Canal, Indianapolis, was represented by Tim Callas, J & T Consulting, and owner Jesse Fisher. Variance (a) was withdrawn by the proponent. Variance (b) dealt with an exterior wall which will not be of 1-Hour construction, though it will be sprinklered. After discussion, Commissioner Christoffersen moved to approve with the second by Commissioner Cundiff. It was voted upon and carried. Variance (d) is to permit noncompliant openings in a rated exterior wall of the parking garage which sits one foot off the property line. The wall will be protected with close spaced sprinklers, the building with an NFPA 13 system. The building faces a parking lot which the proponent intends to purchase when it becomes available. The 40 foot space between the parking garage and the building on the adjoining property is paved. After discussion, Commissioner Cundiff moved to approve with the second by Commissioner Jones. It was voted upon and carried. Variance (e), though not shown on the agenda but having had the information included in the mailing, was permitted to be heard. Variance (e) is a request to allow the use of 2006 IBC 506.4, Exception 2, with an increased density NFPA 13 sprinkler system to offset the type of construction. After discussion, Commissioner Christoffersen moved to approve with the second by Commissioner Ridley. It was voted upon and carried.

Regular Variances.

Variances 08-01-14 Castle South Middle School, Newburgh, and 08-01-19 Brebeuf Jesuit Preparatory School Wellness and Athletic Center Addition, Indianapolis, were called out for individual consideration. Commissioner Brenner abstained on 08-01-31 The Broadbent Building Renovation, Indianapolis. Commissioner Jones made the motion to approve the following variances with an "A" or "B" review rating by staff with the second being made by Commissioner Corey. It was voted upon and carried.

The following variances were approved as submitted:

- (1) 08-01-1 Southwestern Middle & High School Occupant Use Hose Removal, Hanover
- (2) 08-01-2 Johnny Rockets, Indianapolis
- (3) 08-01-5 Casino Aztar Theater, Evansville
- (4) 08-01-6(a)(b) Providence High School, Clarksville
- (5) 08-01-11(a)(b)(c) Red Apple Inn, Wabash
- (6) 08-01-12 Indiana University McNutt-Teter Quads, Bloomington
- (7) 08-01-17 Indiana University Memorial Stadium Addition, Bloomington
- (8) 08-01-20 Lafayette Community Bank, Lafayette
- (9) 08-01-24 Clarian Arnett Hospital, Lafayette
- (10) 08-01-28(a)(b) SURF Center, Lafayette
- (11) 08-01-30 Kidz World Child Care Center, Lowell

The following variances were heard separately:

- (12) 08-01-3 Silveus LLC,

Staff made the recommendation, after review, that no variance was required. After a brief discussion, Commissioner Christoffersen moved that no variance was required. The second was made by Commissioner Jones. It was voted upon and carried.

- (13) 08-01-4(a)(b) Clifty Creek Power Plant FDG Project, Madison

James Beller, Dennis Kovack and Russell Compster, American Electric Power, spoke as proponents. Variance (a) was a request to allow the Class III standpipe residual pressure be 94 pounds instead of the required 100 pounds. Only two standpipes go to the top floor, and these are over the silo area. After discussion, Commissioner Cundiff then moved to approve. Commissioner Christoffersen made the second. It was voted upon and carried. Variance (b) was to omit flow alarms in four stand pipes. These standpipes are used weekly for a plant wash-down in order to keep the water, taken from the river, turned over and keep system clear of growth. The flow alarms on the sprinklers will be active at all times. After discussion, Commissioner Christoffersen moved to approve with the second by Commissioner Jones. It was voted upon and carried.

- (14) 08-01-7 Sahara Market East, Bloomington

Staff, after review, had recommended that no variance was required because there was no construction being performed. After discussion, Commissioner Brenner made a motion that no variance was required. Commissioner Christoffersen made the second. It was voted upon and carried.

- (15) 08-01-8 Indiana Wesleyan University New Chapel / Auditorium, Marion

Doug Trent, RTM Consultants, spoke as proponent. The building of Type II-A construction will have a non-rated steel roof which will be closer to the floor than the permitted 20 feet in 11% of the total area of the auditorium. This occurs over the auditorium seating, and increased sprinkler coverage will be provided. The roof over the access to the balcony will be 1-hour rated. After discussion, Commissioner Brenner moved to approve. Commissioner Hawkins made the second. It was voted upon and carried with two nays being cast.

- (16) 08-01-9 Franklin Manor Apartment Upgrades, Evansville

Vaughn Murray spoke as proponent. The request was to omit sprinklers in 6 new units to be installed.. Six new units will be put into an area of the building previously occupied by sales which are separated from the existing, occupied apartment units by concrete masonry walls and floors, with a 2-hour rated floor/ceiling assembly and with all floor penetrations 2-hour sealed thereby encapsulating the new units. All existing units have direct access to the exterior and have smoke detectors. A fire alarm system will be installed and connected to the existing units as well. After discussion, Commissioner Christoffersen moved to approve. Commissioner Brenner made the second. It was voted upon and carried with 2 nays being cast.

- (17) 08-01-10 ASI Limited, Whitestown

Staff, after review, had recommended that no variance was required. Commissioner Christoffersen made a motion that no variance was required. The second was made by Commissioner Ridley. It was voted upon and carried.

- (18) 08-01-13 Dalton Apartments, Gary

Tim Callas, J & T Consulting, spoke as proponent. The roof of this building is being replaced and slightly modified from its original configuration, creating spaces which would be difficult if not impossible to sprinkle. The request is to omit sprinklers in the attic of this building, even though this building has had previously granted variances which are based on a full NFPA 13 system. An option of filling the area with noncombustible materials was declined. After discussion, Commissioner Christoffersen moved to deny with the second by Commissioner Ridley. It was voted upon and carried.

- (19) 08-01-14 Castle South Middle School, Newburgh

Ed Rensink, RTM Consultants, spoke as proponent. This had been called out for questions regarding the roof slope over the classroom area. The proponent was unable to provide design documents and information about how much of the roof is $\frac{1}{8}$ ". Commissioner Ogle moved to table, allowing the proponent time to gather information on the design, slope and cambering over the joists. The second was made by Commissioner Brenner. It was voted upon and carried.

- (20) 08-01-15(a)(b) Goshen Hospital Additions and Renovations, Goshen

Ralph Gerdes, Ralph Gerdes Consultants, spoke as proponent. Variance (a) was to allow the new surgery addition to omit a one hour smoke barrier within the unit. The area is divided into three areas by smoke resistant partitions and are within the 200 feet allowed to reach other smoke compartments. The building has NFPA 13 sprinkler protection. Commissioner Hawkins moved to approve with the second by Commissioner Christoffersen. It was voted upon and carried. Variance (b) was to allow a duct to penetrate a fire resistive floor. It will have a fire/smoke damper, but will not be in a fire resistive shaft. The area of the hospital where the penetration is located is 25,000 square feet. After discussion, Commissioner Ridley moved to approve with the second by Commissioner Jones. It was voted upon and carried.

- (21) 08-01-16(a)(b) St. Joseph Catholic Church, Indianapolis

Tim Callas, J & T Consulting, spoke as proponent. Variance (a) is to permit an entry/narthex addition of 1,005 square feet to be added to an existing building without separation. The area will not add to the fire load as it will provide two restrooms and an area for congregation members to stand before entering the sanctuary. Commissioner Cundiff moved to approve. The second was made by Commissioner Ridley. It was voted upon and carried. Variance (b) is to allow an increase in fire load area of an unsprinklered building. The addition will add to the area but not to the occupant load. After discussion, Commissioner Christoffersen moved to approve with the second by Commissioner Jones. It was voted upon and carried.

- (22) 08-01-18(a)(b) Spartanburg Christian Church, Spartanburg

Tim Callas, J & T Consulting, spoke as proponent. Variance (a) was a request to delete the sprinkler system from the lower level classroom area expansion of the historic building. The area will have an automatic fire alarm system installed. After discussion, Commissioner Christoffersen moved to approve with the condition that the windows in the classroom be operable. Commissioner Hawkins made the second. It was voted upon and carried with one nay vote being cast. Variance (b) was a request to allow the enclosed vertical lift to travel farther than the 12 feet allowed by code. The manufacture of the unit has approved up to a thirty foot travel distance for this unit which will be equipped with constant pressure controls and will be a slow run. After discussion, Commissioner Corey moved to approve with the second by Commissioner Ridley. It was voted upon and carried with one nay vote being cast.

- (23) 08-01-19 Brebeuf Jesuit Preparatory School Wellness and Athletic Center Addition, Indianapolis

Ralph Gerdes, Ralph Gerdes Consultants, spoke as proponent. He requested permission to modify and clarify item three of section eight of the application. The windows in the 2-Hr fire wall will be sprinklered on the interior side of the building only. After discussion, Commissioner Ogle moved to approve both with the second by Commissioner Cundiff. It was voted upon and carried.

- (24) 08-01-21 East 91st Street Christian Church Mechanical Room Addition, Indianapolis

Tim Callas, J & T Consulting, spoke as proponent. Two mechanical room additions will not be separated from the existing building as required by code. One room will be created due to infill and will contain air handlers, the other will contain a boiler and piping. After discussion, Commissioner Hawkins moved to approve with the second by Commissioner Ogle. It was voted upon and carried.

- (25) 08-01-22 Winston Island Woods Condominiums, Indianapolis

Tim Callas, J & T Consulting, spoke as proponent. The request was to allow the owner to no longer maintain manual pull stations in two units. He stated they had never been operational, and that the rest of the units do not have pull stations at all. After a lengthy discussion, T. J. Burns of the Indianapolis Fire Department suggested the variance be denied so that they could write up the whole complex. Then the owner and fire department could work together on a solution. Commissioner Christoffersen moved to deny. Commissioner Jones made the second. It was voted upon and carried with two nay votes being cast.

6. **Breaking and reconvening.** Chairman Hannum recessed the Commission at 10:25 am. He then reconvened the meeting, calling it back to order at 10:48 am.

- (26) 08-01-23 New Valparaiso Family YMCA, Valparaiso

Ralph Gerdes, Ralph Gerdes Consultants, spoke as proponent. The request was to allow the building to be of type IIB construction as per section 507.9 of the IBC. Plan Review had interpreted this section differently and had required type IB construction, saying the building did not comply since it contained daycare and a school. Mr. Gerdes stated these rooms are less than 10% of the total area and are therefore considered accessory use. After a lengthy discussion, Commissioner Cundiff moved to approve with the second by Commissioner Ogle. Further discussion was then held, and the motion was withdrawn. Commissioner Brenner moved no variance was required with the second by Commissioner Christoffersen. It was voted upon and carried.

- (27) 08-01-25 Bloomington Hospital Orange County New Office Building and Connectors, Paoli

Doug Trent, RTM Consultants, spoke as proponent. The request was to allow the new addition to be built without separations from the existing building since the existing wall cannot be made structurally independent as required by code. A 3-Hr corridor will be constructed to attach the existing building to the office addition. The addition and existing office building will be protected by automatic sprinklers. After discussion, Commissioner Christoffersen moved to approve. Commissioner Cundiff made the second. It was voted upon and carried.

- (28) 08-01-26 Ditan Distribution, Plainfield

Tim Callas, J & T Consulting, spoke as proponent. The request was for a return of the fees charged by Plan Review due to their interpretation of what constitutes proper releases for a build-out of an existing shell. After a lengthy discussion of terms and the situation, Commissioner Christoffersen moved that no variance was required. The second was made by Commissioner Ridley. It was voted upon and carried.

- (29) 08-01-27(a)(b)(c) South Harrison Community Center Phase One Renovation, Elizabeth

Ed Rensink, RTM Consultants, spoke as proponent. A recently acquired grant will allow the sprinklering of the phase one 3,820 square foot area with sizing for future renovations, these being done in phases. A new fire alarm system is also being installed. The existing roof and attic structures of the historic building prevent full separation of the renovated area. The renovation will exceed the area allowed for construction type by 8%, but to meet the requirements would mean the removal of historic doors and glass transoms. After discussion, Commissioner Christoffersen moved to approve all three variances. Commissioner Cundiff made the second. It was voted upon and carried.

- (30) 08-01-29 Northern Indiana Supply Company, Inc., Kokomo

Tim Callas, J&T Consulting, spoke as proponent. The request was to be allowed to turn off a sprinkler system in an unoccupied building without removal. The building is not heated and is due to be demolished or sold. After discussion, Commissioner Christoffersen moved to approve with the second by Commissioner Cundiff. It was voted upon and carried.

- (31) 08-01-32 Chanucey Square 1 & 2 Sump, West Lafayette

The application requesting to omit an elevator sump pump was an addition to the agenda and had been distributed to the Commissioners prior to the beginning of the meeting. Commissioner Christoffersen moved to approve with the second by Commissioner Ogle. It was voted upon and carried.

- (32) 08-01-33 Harrison County Hospital, Corydon

Ed Rensink, RTM Consultants, spoke as proponent. The request was to allow the deletion of smoke dampers in duct penetrations. The building is protected throughout with automatic sprinklers and will fully comply with Section 18.3.7.3 of NFPA 101 Life Safety Code. The HVAC system will have return air smoke detectors to shut down the system at the detection of smoke. After discussion, Commissioner Cundiff moved to approve with the second by Commissioner Jones. It was voted upon and carried with one nay.

(33) 07-12-3 Delaneys Shoppe Noble West Shoppe, Noblesville

Dan Larson, owner, spoke as proponent. The request was to allow wood studded walls in a type IIB construction building. Both sides of the walls are covered in 5/8 inch drywall. A sprinkler system was installed, though not required, with additional heads above the dressing areas and storage areas. After discussion, Commissioner Hawkins moved to approve with the second by Commissioner Ridley. It was voted upon and carried.

7. **Breaking and reconvening.** Chairman Hannum recessed the Commission for lunch at 11:45 am. He then reconvened the meeting, calling it back to order at 1:00 pm.

8. **New Business – General.**

Discussion and Possible Action

Menards Avon
Administrative Cause No. 07-14
Appeal of Variance
Nonfinal Order of Dismissal

House of Boom
Administrative Cause No. 06-29
Revocation of CDR
Nonfinal Order of Dismissal

Foster Builders, Inc.
Administrative Cause No. 07-28
Condition of Plan Release
Nonfinal Order of Dismissal

Uncle Sam's Fireworks and Dan Zambo
Administrative Cause No. 07-16
Denial – Certificate of Compliance
Nonfinal Order of Dismissal

Residence Hall Marion College
Administrative Cause No. 07-30
Condition of Design Release
Nonfinal Order of Dismissal

Gallagher Power Station
Administrative Cause No. 07-35
Elevator Order
Nonfinal order of Dismissal

Commissioner Ridley moved to approve the Nonfinal Orders of Dismissal. Commissioner Cundiff made the second. It was voted upon and carried.

Discussion and Commission Action On Petitions For Review (All are timely field unless otherwise noted.)

Creston Middle School
Conditions to Variance #07-12-26

Rainbow Christian Camp
Order – Fire and Building Code Enforcement

Indianapolis Welding Supply Inc.
Order – Indianapolis Fire Department

Shops on Main Building A1 / A2, Schererville
CDR Item 3B0507B

Shops on Main Building E, Schererville
CDR Item 3B0507B

Shops on Main Building F, Schererville
CDR Item 3B0507B

Shops on Main Building H, Schererville
CDR Item 3B0507B

Glendale Target
Order – Indianapolis Fire Department

Commissioner Cundiff moved to approve the petitions for review. Commissioner Corey made the second. It was voted upon and carried.

9. **Discussion and Commission Adoption of LSA Document # 07-483**

Raleigh Kouns, Chairman of the Residential Code Committee, after determining those present had received a copy of the proposed rule as published in LSA document 07-483, and the recommended staff amendments, presented the rule for final consideration. Recommended changes, distributed in a memorandum dated December 19, 2007, were discussed. Items one through eight were considered typographical or clarification changes, and item nine was more substantive in nature. It dealt with an addition to the equipotential bonding section of the pool chapter. This is being added in order to make the Residential Code requirements match those of the upcoming Electrical Code. Item seven is also a change in the Residential Code to match requirements in the upcoming Electrical Code. Mike Christoffersen, Residential Code Committee member, also spoke regarding the proposed code. He had distributed information to the members of the Commission concerning points brought forward involving the Energy Code and the grounding of CSST piping. Discussion concerning the use of the gap and bonding requirements was held, noting that the bonding is required by manufacturers and the gap is to be required by the proposed code. James Schmidt, Deputy Attorney General, advised that the wording for Item nine of the recommended changes memorandum be changed since it is the addition of a new Administrative Code section. It should read as follows; “E4101.4 pool water An intentional bond of a minimum conductive surface area of nine square

inches shall be installed in contact with the pool water. This bond shall be permitted to consist of parts that are required to be bonded in Section E4104.1.” Commissioner Christoffersen made a motion to approve LSA Document 07-483 Indiana Residential Code Amendments, with the staff recommendations and the changes to item nine, “Add title and text to section E4104.4 to read as follows” as described. Commissioner Hawkins made the second. It was voted upon and carried.

10. **Discussion and Commission Adoption of LSA Document # 07-479.**

John Hibner, Chairman of the Fuel Gas Code Committee, after determining those present had received a copy of the proposed rule as published in LSA Document 07-479, and the recommended staff amendments, presented the proposed rule for final consideration. Staff had recommended four changes, items one through three being typographical or clarification changes. Item four had been recommended by James Schmidt, Deputy Attorney General, in which references to un-adopted Standards are deleted since they would be considered primary references instead of secondary references and would require separate adoption of these Standards. This is found in Section 101.3, page seven of the Proposed Rule, LSA Document 07-479. A call for further discussion on the topic of CSST gap was made. Discussion included the code committee’s position and how it was determined, technical testimony regarding Class 2 structures in a public forum, lightning strikes as they relate to Class 1 and Class 2 structures, differences of construction between Class 1 and Class 2 structures, and consistency between codes adopted by the Commission. Due to the differences in Class 1 and Class 2 structures, no additional changes were made. Mara Snyder, Director, Legal and Code Services, asked the Commission members if they wished to change the name of the Proposed Rule to the 2008 Indiana Fuel Gas Code, or if they preferred to leave it as 2007. James Schmidt noted it could be done by working it into the motion since it would not be a substantive change. Commissioner Hannum moved to adopt LSA Document 07-479 as published in the Indiana Register on November 21, 2007, with the amendments recommended by staff, and to re-title as the 2008 Indiana Fuel Gas Code. Commissioner Christoffersen made the second. It was voted upon and carried.

11. **Discussion and Commission Adoption of LSA Document #07-477.**

John Hibner, Chairman of the Mechanical Code Committee, after determining those present had received a copy of the proposed rule as published in LSA Document 07-477, and the recommended staff amendments, presented the proposed rule for final consideration. Staff had recommended twenty-three changes, most of them typographical or clarification changes. Items seven and eight were issues brought forward at the public hearings, and were added to make the Mechanical Code consistent with the Building Code. Items twenty-one, twenty-two and twenty-three were corrections of subsections due to the deletion of other subsections. A report on public response, mostly positive, to the proposed matrix was given. Those in enforcement were hopeful this would serve well, and noted that it could be amended after field-testing to improve its usefulness if needed. A short discussion on the make-up air issues brought forward at the hearing was also discussed, and also the reasons for not changing the code regarding this issue at this time. Commissioner Hannum moved to adopt LSA Document 07-477 as published in the Indiana Register on November 21, 2007, with the amendments recommended by staff including the re-designation of the subsections in items twenty-one, twenty-two and twenty-three, and adjusting the language to rename the document the 2008 Mechanical Code. Commissioner Brenner made the second. It was voted upon and carried.

12. **Discussion and Commission Adoption of LSA Document # 07-476.**

Bob Robinson, Chairman of the Building Code Committee, after determining those present had received a copy of the proposed rule as published in LSA Document 07-476, and the recommended staff amendments, presented the proposed rule for final consideration. A memorandum dated January 3, 2008, outlining changes which were primarily typographical or clarification changes, was discussed. Item 44, the reason for its inclusion, and its correct location in the code was also discussed. The second memorandum dated January 3, 2008, distributed at the meeting, was also discussed. The first item came from the public hearing testimony and concerned increased occupant load and the requirement to submit a fixed seating and aisle diagram to the local building officials. The second and third item dealt with Rule Eight changes. Commissioner Hawkins submitted a proposed change to Section 1025.12 in the Fire Code which has the same language in the Building Code. The discussion dealt with seat stability and the 200 seat trigger for the fixed seating requirement.

Commissioner Hawkins made a motion to approve LSA Document 07-476 as published in the Indiana Register on November 21, 2007, with the amendments recommended by staff in the memorandum dated January 3, 2008 with the corrections noted in the meeting today, with the second memorandum submitted today and the corrections made, with the proposed change to Section 1025.12 as submitted today and the corrections made verbally, and adjusting the language to rename the document the 2008 Indiana Building Code. Commissioner Christoffersen made the second. It was voted upon and carried.

13. **Discussion and Commission Adoption of LSA Document #07-478.**

John Haines, Chairman of the Fire Code Committee, after determining those present had received a copy of the proposed rule as published in LSA Document 07-478, a hearing summary, a memorandum dated December 20, 2007 and a memorandum dated January 3, 2008 with recommended amendments, presented the proposed rule for final consideration. He presented the recommended changes to 07-478 in the memorandum dated December 20, 2007 which had been made by LSA and James Schmidt, these being of a typographic or clarification nature. The memorandum dated January 3, 2008, reflected recommended changes which came from the public hearing. Commissioner Hawkins asked about the outcome of a proposed code change submitted by Michael Koppes concerning the requirement to use the fire alarm in testing which did not appear in the changes presented. Also missing was the proposed code change submitted by David Kish which would reflect the language of the Building Code. The staff, as stated by John Haines, had decided the Commission should decide if these should be included in the changes to the proposed code. A discussion of both items was held and the Commission determined they should be included. This was done by adding the proper code language for each amendment to the January 3, 2008 memorandum. Commissioner Ridley then moved to adopt LSA Document 07-478 as published in the Indiana Register on November 21, 2007, with the amendments recommended by staff from the memoranda dated December 20, 2007 and January 3, 2008, together with the verbal changes made to each of those memoranda, and the proposed amendments to Section 1025.12 and Section 1025.12.1 submitted by Commissioner Hawkins, and adjusting the language to rename the document the 2008 Indiana Fire Code. The second was made by Commissioner Jones. It was voted upon and carried.

14. **Elevator Safety Code Proposed Changes.**

Mara Snyder, Director, Code and Legal Services, spoke for Debra Jackson, Director, Elevator and Amusement Safety Division who was unable to attend. The request was direction from the Commission on whether they wished to proceed with the formation of a committee to work a new Elevator Code. Staff was directed to proceed, and Mike Corey agreed to act as Commission representative to the committee.

15. **Comments.**

Mara Snyder, Director, Code and Legal Services, had no further comments.

16. **Adjournment.**

Chairman Hannum called for further business. There being none, he adjourned the meeting at 2:55 p.m.

APPROVED

David Hannum, Chairman